MARINE CORPS LEAGUE AUXILIARY

INSTRUCTIONS FOR COMPILING UNIT AMERICANISM BOOK

1. Use a hard-backed ledger approximately 8 x 10 ½", having ruled paper.

2. Identify the purpose of the book (Americanism) and the name and location of your Unit on the cover sheet of the ledger.

3. Entries should be made in ink in long hand, neatly and legibly.

4. Make an entry for each month of each membership year, a project duty of the Unit Americanism Chairman. Keep entries brief, self-explanatory and to the point.

5. Each entry should be dated on the top line of the page, such as "October 10, 1985."

6. Each entry should describe the Americanism activities of your Unit for that month and adhere to the guidelines established for Americanism activities in the National Americanism Report, Marine Corps League Auxiliary.

7. Entries may be supplemented with Americanism articles from newspapers or magazines, by pasting them in the book for the month applicable, making sure to include the name and date of the article. It is recommended that rubber cement be used when pasting in the articles, as it is neater.

8. You may also use poems or quotations but be sure to include the name and/or author of the poem or quotation.

9. Decals of the American Flag, American eagle, or other colorful symbols for decoration may also be pasted in the book, but the committee will not consider artwork when evaluating the book competition at the National Convention.

10. Use the same book for multiple years, by following on with the new year directly behind the last month of the prior year.

11. Identify the new year by a cover sheet between years. Include the statement:

    (Example) "Unit Activities"
    "September 1985 – August 1986"

12. Books submitted for competition on the National level should be presented to the National Americanism Chairman immediately upon arrival at the National Convention, and in no case later than the first day of Auxiliary business sessions.

<u>NOTE</u>: All books will be judged by the National Americanism Committee during the National Convention on the following factors:

a. Adherence to above instructions.
b. Number and type of Americanism activities recorded.
c. Neatness and legibility.